

**Internship/Job Title:** Production Assistant

**Paid/Unpaid:** Paid

**(If applicable) Rate/Stipend:** \$500 monthly stipend (\$1000 total)

**Credit Available:** Y

**If yes: HS \_x\_ College \_x\_**

**Duration/Dates/Semester:** July 4 weekend-Labor Day Weekend

**Total Hours per week:** 10-15 hrs/wk

**Company/Organization Name:** Berkshire Busk!

**Work Location:** Great Barrington, MA

**Remote Work Available:** some remote meetings but in-person required

**Company/Organization Description (and mission):**

Berkshire Busk! is a music/street performance festival that occurs over 10 Fridays & Saturdays in Great Barrington, MA.

Berkshire Busk! strives to improve economic development and community engagement during the summer in downtown Great Barrington, MA, by harnessing artistic talent from the community and beyond to create a new and vibrant downtown cultural experience.

Berkshire Busk! is celebrating its third year in 2023. We aim to build on our success & continue making this festival 1) a community gathering point and 2) a free & accessible source of cultural entertainment in the years to come!

**Reports to:** Carli Scolforo, General Manager

**Description of Duties:**

We are looking for Production Assistants for our festival! Basic responsibilities include:

-Walking around downtown Great Barrington many times in one evening (we're talking 10,000+ steps!)

-Able to lift ~20 lbs to assist in the setup/takedown of our busker stations

-Social & willing to communicate with artists, team members & festival goers

-Must be available to be in-person in Great Barrington for 10 weekends on Friday and Saturday nights, from approximately 4:30 PM to 9:30 PM – June 30-Sep-3. Since this is a summer position only, it is assumed you will be available for each of these dates, and there is no “time off” except for emergencies.

Our team is small and highly flexible. Based on the interest of the student we can also offer opportunities for photography, videography, social media posting, blog writing, and more to achieve their individual learning goals.

**Learning Outcomes:**

By the end of the summer, our intern will be an expert at efficiently running the setup/takedown of a production (great for arts students/stage managers!), been given the opportunity to network with 120+ local and national artists of different genres, and may have a portfolio of event photography, social media posts or blog entries if interested in pursuing this work.

**Skills/Competencies Required:**

Must be able to be on their feet throughout festival nights, lift 20+ pounds, and be available for the entire run of the festival. A passion for/background in the arts is a huge bonus!

**How to apply and available until:**

Send resume and cover letter to [carli@berkshirebusk.com](mailto:carli@berkshirebusk.com)/[gene@berkshirebusk.com](mailto:gene@berkshirebusk.com). Available thru April 30, 2023.